



REAL CO FUNDRAISING OPPORTUNITIES

REAL CO is very aware that competitive soccer is an expensive endeavor and has compiled some fundraising opportunities in an effort to help our players' families offset their soccer expenses.

We cannot guarantee the success of any fundraising effort. It is up to the individual to put as much effort as they desire into fundraising. Fundraising is available to all competitive team members; however, participation is optional. Many of these ideas can work for individuals and others require more of a group effort. Entire team efforts are rarely required.

These suggestions are by no means inclusive of all fundraising opportunities in our area. If anyone has other ideas to share, please do so. We always appreciate feedback so please share any of these fundraising efforts, whether positive or negative.

Real Colorado-dba Douglas County Soccer Association is recognized as a 501(c)(3) not-for-profit organization by the Internal Revenue Service. To safeguard the non-profit status of Real CO as well as govern fundraising activities, teams must comply with all requirements. Club and Team Fundraising are allowed to offset team expenses. All funds raised through team fundraising must be run through the team account and used to pay for eligible soccer expenses. Funds raised through club fundraising programs are credited at the team level and on a tax-free basis. This includes the offerings below. Money cannot be paid directly to families.

Note: Real CO must approve any fundraising project, other than those included herein, undertaken by any team prior to the team's commitment to do it. For approval of any fundraiser, please email Jared Spires at jareds@realcolorado.net and Cindy Thomas at cindy@realcolorado.net.

Please include: nature of fundraiser, name and contact info of fundraising company, as appropriate, with references, explanation of how team receives funds.

Real logos may not be used for any fundraiser activities, without specific permission from Jared Spires, jareds@realcolorado.net.



USE of Fundraising Funds to Pay Real Expenses

In order to be reimbursed from your team, using your fundraising dollars, an original receipt must be submitted to the team treasurer and it must fall under the following criteria:

REAL COLORADO soccer related expense. The expense was incurred while participating in a club/team affiliated event. This only includes the following:

1. Team/Tournament travel
 2. Tournament Entry Fees
 3. Soccer equipment (cleated or indoor turf soccer shoes, REAL COLORADO uniforms, team practice gear (not individual purchases of socks or non-uniform shorts, etc.), shin guards, REAL COLORADO warm-ups, soccer balls
 4. End of season team coach gift (not team parties, only team purchased gift, not individual purchased gift)
 5. REAL COLORADO club fees (which includes CSA fees and coaching fees)
 6. Indoor REAL COLORADO team entry fees (not individual training sessions or other club indoor training or entry fees)
 7. Rented Facilities (gymnasium, bubble, etc) for team training sessions that the entire team is paying for and using
 8. Team Training Camps/Clinics for which the team is paying and participating in (no individual camps/clinics)
 9. Team Donation to Casino Real.
- Olympic Development Program Expenses. In order for these fees to be paid, Real must make a donation to CSA directly. A request must be made in writing to the Real BOD and the money will be mailed directly to CSA. The team treasurer must make a payment to Real to reimburse the club the amount that is taken from the individual player's fundraising account.



*A player who is leaving the club may transfer their fundraising account balance for the benefit of a sibling who is a member of the club. The team treasurer must make a payment directly to the other REAL team fundraising account or to Real Colorado for a Recreational player's fees. A player who is leaving the club and transferring to another non-profit soccer club can take their fundraising account balance with them. The Player Transfer Request form must be completed and submitted along with a check written for the balance in that player's account to Real Colorado. REAL will then write a check to the other non-profit soccer club, after all fees to Real and the current team have been confirmed as paid. The check submitted by the treasurer to Real reimburses the club for the player's account balance, closes that player's account. No money will be given to another club for any other reason. Any unused fundraising funds will remain in the team account for one year. After one year, these funds will be absorbed by the team to be used in accordance with this policy with exception of Bingo. **Bingo funds not being transferred to another team on behalf of the player or sibling must be returned to Real Colorado to be placed in the scholarship fund.***

These are the only ways that fundraising dollars can be used. There are no exceptions to this policy.

Expense Reimbursement Procedures

No negative balances can be carried on a player's account. If expenses are incurred before the fundraising money is available, the individual must pay the fees themselves and submit the original receipts for reimbursement no later than the second Tuesday of the month following the end of the quarter in which the expense occurred (i.e. Second Tuesday of April, July, October and January). Reimbursements will be granted to the extent that fundraising funds are in the player's account as of this date.

A member will have four months from the date the expense is incurred to turn in the request for reimbursement and may only be reimbursed to the extent that there are funds available in the player's account at the time the reimbursement is requested. Only one reimbursement payout will be permitted for each receipt.

These are the only items for which fundraising dollars can be used. There are no exceptions to this policy



1. [King Soopers Community Rewards Program](#)- [click to view complete program](#)

As of 4/1/19, King Soopers discontinued their reloadable gift card fundraising program. The new King Soopers Community Rewards Program allows participating families to simply use their registered King Soopers loyalty card/phone number when checking out and the system tracks all eligible purchases that will earn a rebate.

Enrollment Steps

Go to www.kingsoopers.com/communityrewards and click on the blue "Enroll Now"

- Create a new account or use existing log-in credentials to sign in.
- Link your account to your team
 - Use your team's 5-digit identifying code, OR search by team name.
example "Real Colorado Soccer - 2005 Girls Olympic"

Payment Process

The minimum payout is \$25 per team. Rebates of less than \$25 will roll over to the next quarter.

- Checks will be mailed to the Real Office within 30 days after the close of each quarter. (ex. Q2 ends on June 30; the reward checks should arrive by the end of July.)
- Participating families will be responsible for taking a screenshot or picture of their quarterly statement and sending it to their team fundraising coordinator within 30 days of the end of each quarter.

2. **Bingo**

REAL runs 3 sessions at Barry's Bingo located at 1860 S. Federal (Federal and Evans). The program's primary goal is to allow every REAL member the ability to work Bingo. Due to the limited number of available shifts and the need to streamline the shifts in order to make each as worthwhile as possible for the workers, new workers may not get in as quickly and as frequently as they may like, but they will be worked in as soon as possible.

Approx. Bingo Hours:

Sunday evening 6:00pm - 9:3 pm (must arrive by 5:30pm)

Thursday late night 6:00pm – 9:30pm (must arrive by 5:30pm)

Contact bingo@realcolorado.net for more information or to sign up



3. Great Lakes Scrips Program

Families order gift cards/ electronic certificates and/or reloads from over 300 vendors including Toys-R-Us, Wendy's, Williams Sonoma, Gap, Office Max, Home Depot, Pier One, Outback Steakhouse, Pottery Barn, Sam Goody, Sweet Tomatoes, Dillards, KFC, etc. – all the places we eat and shop. Each vendor allows participants to keep a different percentage of costs.

- Go to www.shopwithscrip.com , select Shop on toolbar to view entire list of vendors.
- There are 3 ways to order GL Scrips:
 1. Physical plastic cards, indicated by a blue card symbol.
 2. ScripNow! Indicated by a red exclamation point. These are certificates that will be delivered to the email listed on the account and must be delivered/emailed to the buyer.
 3. Reloads. Must already have ordered a card and have the card number
- The team's Fundraising Coordinator sets up a Scrip account through the Real Fundraising Contact. Orders must be place by the coordinator.
 - SHOP- Enter the "username" and "password" issued to your team. Your account has been set up using the team fundraising coordinator's email address. DO NOT edit any information related to your team account.
 - PLACE ORDER- Select the item you wish to add, enter the quantity desired and press enter or click "add to cart". Repeat as needed to complete your order.
 - CHECK OUT- When you have finished shopping, click the "checkout" button to review your shopping cart. Verify the order then click the "checkout" button to confirm.
 - PAYMENT OPTIONS The ONLY payment option offered by Real is the "check" option. After choosing this option you will receive a confirmation - print this page for your records
- Orders are due by 10:00 AM on the second Wednesday of the month and available for pick-up the following week on Thursday and Friday after 10:00am.
- PAYMENT- Due when the order is picked up.
 - Real will retain 1% of the gross total of the scrip order to cover the cost of administering the program and shipping fees.
 - 1% fee only applies to physical cards ordered- i.e. does not apply to ScripNow or reloads.



- To calculate the amount to pay, add the cost of all physical cards and multiple by 1%. Add that amount to your total charges and then subtract the rebate amount for the total due to Real.
 - Example, if the physical cards add up to \$400.00, with a 5% rebate you will pay \$400.00 plus \$4.00 (1%) minus the \$20.00 (5%) so your check to Real would be \$384.00.
- The Team Coordinator will consolidate all team orders and write a check made out to Real CO for the reduced cost of the certificates plus the 1% fee on physical cards.
- Collect the full amount from your families including the additional 1% for any physical cards.
 - In the Fundraising section of the individual player account, the Treasurers will record the cost (including the 1% fee for physical cards) as an Expense and then the cost minus the rebate as a Deposit.
 - The difference becomes available funds to be used against eligible Real CO soccer related expenses.
- Scrips are offered year-round except for office closures and holidays.

NON-REAL Managed Fundraiser Suggestions

NOTE: the following fundraisers are approved by Real CO for teams to utilize; however, they do not run through the Real office. They are monitored and enforced by Real via Team Quarterly Reports but are not in any way managed by Real. Team Managers, Treasurers and/or Fundraising Coordinators will work directly with these companies to run fundraiser and to ensure that all funds raised go directly to their specific Real Team account. Any expenses for these fundraisers are paid out of the team account.

The Real office has no responsibility for managing these fundraisers so any issues will be handled by the participating team.

4. Butterbraid Sales

Popular breakfast pastries sold by teams for a return of \$5 per pastry. Easy sales, especially around any holiday.

Contact info: Integrity Fundraising www.integrityfundraising.com
sales@integrityfundraising.com

3211 Commerce Ct., Castle Rock, CO, 80109 303-688-1780 | 888-824-6852



Sales Tax Collection

It is necessary that sales tax be paid on all taxable items sold by a representative of REAL for the purpose of fundraising. This includes merchandise and food sales.

- Every item sold will be taxed at the rate of 6.7%, the sales tax applicable for the Real office in Centennial.
- Sales tax must be recorded by the seller on an Itemized Sales Sheet.
- Sales tax must be submitted to REAL via team check attached to the Itemized Sales Sheet on the first business day following the close of the quarter during which the sales were made.
- The Itemized Sales Sheets must be filled out completely, clearly and accurately.
- REAL will make payment of sales tax to the state of Colorado.



REAL ITEMIZED SALES SHEET

Team Name: _____ Representative: _____

Phone No. _____

Dates of Sales: _____ Quarter/Year: _____

REAL Rep: _____

Name and Description of Item Sold	Cost of Item(s)	TAX 6.4%	Total Collected
TOTALS			