



# Emergency Action Plan

Highlands Heritage Regional Park West Field – Soccer



**Highlands Heritage Regional Park West Field – Soccer**

**9651 S. Quebec**

**Highlands Ranch, Colorado**

Y - Station person to flag ambulance

☎ - Emergency phone

P - Parking lot

Ambulance Directions:

Turn onto street closest to the Post Office take third right, follow all the way down into the lower parking at the west fields. Go right into the parking lot to the end and the soccer field will be directly in front of you.

**Leader:**

- Team leader will be one of these three people: ATC, Physician or Coach for the team that is playing/practicing.
- This person is in charge of the emergency situation and will instruct and direct all others until the emergency personnel arrive and take over
- A designated team participant will remain with the injured athlete at all times until parents arrive or until the injured athlete is transported to an emergency facility.

**Leader Assistant:**

- Leader assistant will be the ATC, Physician, coach or adult
- This person will assist the leader in the evaluation, care and decision-making for the injured person.

**Phone Caller For Emergency Medical Activation:**

- The ATC, Coach, Physician, or other adult will make the phone call
- Caller will access the most immediate phone/cell phone and activate the EMS system by dialing 911
- Caller will provide information to the dispatcher
  1. Name and telephone number of caller
  2. Condition/severity of the injury, be specific
  3. Address – location of injured -9651 S. Quebec , Highlands Ranch, CO  
*Please refer to specific ambulance directions below map on first page*
  4. Specific directions as needed to locate the injured
  5. First Aid treatment initiated by first responder
  6. Additional information requested by dispatcher
  7. Get an estimated time of arrival of the ambulance
  8. **DO NOT HANG UP UNTIL TOLD SO**

**Nearest Phone:**

- The nearest phone is an emergency phone located across the street from the upper parking lot, or call 911 from a cell phone. It is the responsibility of the coach in charge of the team to know where the nearest phone/cell phone is located.

**Person to meet EMS and guide to injury location:**

- This person will be a coach or adult
- This person will meet the ambulance at the designated entrance and lead them to the injured person

**Essential Communication:**

- It is the responsibility of the coach in charge to inform the parent of the injured.
- It is the responsibility of the coach in charge to fill out an incident report form. This can be found at the Real offices.
- It is the responsibility of the coach or coach designee to carry Emergency Contact information for all members of his/her team to practices and competitions
- It is the responsibility of the coach in charge to report the incident to:
  1. Gregg Brueck ATC, Real Colorado Soccer Club – 802-734-1475
  2. Jared Spires – Chief Administrative Officer Real Colorado Soccer Club – 303-694-6882 ext. 106

